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Manual Leak Test
Competency Verification Checklist

Employee Name / Title _____

Territory/Region _____

Validator's Name _____

A Surgical Device Management & Clinical Consulting Company
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Dry Leak Test

Skills Evaluation	Compliant w/Policy	Needs Assistance	Correction Plan
Removes detachable parts of the scope.	❒	❒	
Checks for light guide prong and housing for tightness.	❒	❒	
Carefully coils scope.	❒	❒	
Removes all detachable parts.	❒	❒	
Attaches water resistant cap to scope.	❒	❒	
Attaches leak tester to scope.	❒	❒	
Insufflates scope to proper level.	❒	❒	
Checks distal tip to ensure scope is pressurized.	❒	❒	
Observes gauge for at least 90 seconds.	❒	❒	
Angulates scope in all directions whille watching gauge.	❒	❒	
Massages all video switches in a circular motion.	❒	❒	
Releases pressure completely using gauge.	❒	❒	
Disconnects leak tester from scope.	❒	❒	
Can access procedure for further processing a scope with an identified leak.	❒	❒	

Action Plan: _____

Performer's Signature _____ Today's Date _____

Validator's Signature _____ Expiration Date _____

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