

IMS competency validation guides are strictly advisory and confer no certifications or warranties. The evaluations are intended to help customers focus on personnel, processes, and equipment that may need attention. These competency guides are based upon original equipment manufacturer information and related professional society standards for practice and are not a substitute for meeting the requirements of accrediting organizations such as JCAHO or manufacturers' recommended practices.



INTEGRATED MEDICAL SYSTEMS, INC.

Pre-Sterilization Inspection Competency Verification Checklist

1823 27th Avenue South
Birmingham, AL 35209
Phone: 1-800-783-9251
Fax: 205-414-2788

Employee Name / Title _____

Department / Date _____

Validator _____

SKILLS EVALUATION	COMPLIANT W/POLICY	NEEDS ASSISTANCE	CORRECTION PLAN	VALIDATOR INITIALS
Establishes appropriate work area with appropriate tools	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Wears personal protection / scrubs	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Handles scope with two hands	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Isolates scope from other instruments	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Cleans distal end / eyepiece with alcohol pad if needed	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects image using printed text and colors on white paper from 8 -12 inches away	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects exterior for nicks / dents	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects shaft for straightness	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects distal end for damage caused by sharp instruments, shavers or lasers	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects eyepiece exterior & window for damage	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects light fibers (by use of a light source if available)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Inspects light cord when available	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Tests focus when applicable	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Carefully inserts scope into sterilization container - DO NOT PRESS DOWN ON MIDPOINT OF SHAFT	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Action Plan:

Performer's Signature: _____

Today's Date _____

Validator's Signature: _____

Review Date _____