

IMS competency validation guides are strictly advisory and confer no certifications or warranties. The evaluations are intended to help customers focus on personnel, processes, and equipment that may need attention. These competency guides are based upon original equipment manufacturer information and related professional society standards for practice and are not a substitute for meeting the requirements of accrediting organizations such as JCAHO or manufacturers' recommended practices.



Reprocessing Power Handpieces & Attachments Competency Verification Checklist

INTEGRATED MEDICAL SYSTEMS INTERNATIONAL, INC.

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Employee Name / Title _____

Department / Date _____

Validator / Title _____

SKILLS EVALUATION	COMPLIANT WITH POLICY	NEEDS ASSISTANCE	CORRECTION PLAN	VALIDATOR INITIALS
Reports inappropriate transport of soiled instruments appropriately.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Establishes appropriate work area with appropriate tools.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Removes jewelry.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Wears personal protective garments.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Isolates handpiece & accessories from other instruments.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Does not place handpiece & accessories in ultrasonic cleaner or automated washer.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Leaves air hose attached while manually cleaning (pneumatic tools)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Removes battery pack from handpiece while manually cleaning (battery tools)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Does not completely immerse handpiece or attachments in any liquid.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Removes blood & gross debris from hand-piece using soft bristle brush & mild soap.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Cleans cannulation hole with long cotton swab.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Gently dries with lint free towel.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Cleans inside of air hose connector with cotton swab (pneumatic tools).	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Transports handpiece & accessories isolated from other instruments.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Lubricates handpiece according to OEM guidelines.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Runs handpiece for 60 – 90 seconds.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Attaches bur & bur guard in locked position runs for 60 – 90 seconds.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Disconnects air hose prior to sterilization. (pneumatic tools)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Wraps handpiece & accessories in lint-free towel prior to sterilization.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Follows OEM guidelines for sterilization.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Removes failed devices from circulation.	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Action Plan _____

Performer's Signature _____ Today's Date _____

Validator's Signature _____ Review Date _____